



CODE OF CONDUCT

Preparatory – Year Twelve

Coomera Anglican College is primarily a place of learning. The College strives to provide a safe, encouraging and stimulating environment for all students. The College has developed a Code of Conduct that clearly defines behavioural and attitudinal expectations of all students. This mandatory Code of Conduct encourages mutual consideration and is based on the principles of:

- Mutual rights and responsibilities
- Tolerance
- Respect for intellectual endeavour
- Respect for self and others
- Respect for reason, justice, truth and evidence
- Respect for and the practice of Christian virtues

Failure to meet the expectations outlined in this Code of Conduct and the College Handbook will incur consequences that may range in severity.

Throughout this Code of Conduct references have been made to the relevant section of the College Handbook that may provide further detail regarding the particular issue. It is available from our website by searching *College Handbook*.

- Being enrolled at the College implies acceptance of the Code of Conduct and the consequences of infringement. The Code is mandatory for all students in the College from Preparatory to Year 12.
- Each student is expected to demonstrate a commitment to learning, the primary goal of the College. Every student must, to the best of their ability, take **responsibility for their own learning** and respect the right of all students to learn without distraction and interference. (*See College Handbook - Behaviour Management.*)
- Both in the classroom and outside, students must display **respect** for the rights of others. This includes demonstrating mutual respect and tolerance for other students, staff, parents, coaches and the wider community. This also includes respecting the property of others and that of the College. (*See College Handbook - Behaviour Management, Bullying, Damage to College Property, Playground Expectations, Lunch Time, Book Hire.*)
- All set **homework** tasks and assessment tasks are to be completed to the best of the student's ability. Where problems occur in completing tasks, students should see their class, subject or Pastoral Care teacher as soon as is practicable. Parents/guardians should note any causes for concern in the Student Diary. (*See College Handbook - Homework, Assessment, Diaries.*)
- The **College uniform** is to be worn correctly at all times as detailed in uniform lists and the College Handbook (*Uniform Code & Sunsmart Policy*). Formal uniform is always to be worn to and from the College unless otherwise stated. The Uniform Code will be updated from time to time but at all times students will acknowledge the need to wear uniform as requested by staff. Hair must be kept tidy with no colours applied; no makeup is to be worn at school and no jewellery other than specified is to be worn.
- When students are on **excursions, camps**, exchanges, sporting or music tours etc., they must still abide by the College Code of Conduct, as well as codes of conduct specific to those excursions or activities. (*College Handbook - Excursions, Camps.*)
- Students who undertake any **cocurricular activities** such as instrumental lessons or dance and students in Years 4 – 12 who take part in APS fixtures must attend set training or rehearsals. Commitments to these activities must be honoured. If students are unable attend, a note from the parent/guardian is to be submitted to the supervising teacher. Each cocurricular activity may have specific rules of conduct or expectations to which the students must adhere. These may include safety regulations or uniform and/or equipment requirements (e.g. mouthguards). (*See College Handbook - Cocurricular Activities, Sport.*)

- No student is to **drive** to the College or to and from College events without written permission of parents/guardians. Students who do drive must abide by the College regulations and the road rules in and around the College. As well, they are not to park on the verge of the roadways or in parking bays designated for staff. Students may not carry other students as passengers without written consent from both sets of parents. This permission must be forwarded to the Principal or their delegate. Permission Forms are available from Student Services. Students are not to move their car during school hours; leave the College during school hours or allow other students to drive their car. (*See College Handbook - Student Driving.*)
- There are certain **non-negotiable behaviours** which, if breached, may be dealt with by designated management, the Deputy Principal or the Principal. Where the law has been broken, police will be notified. (*See College Handbook - Behaviour Management, Detentions.*)
- These non negotiable behaviours include, but are not restricted to:
 - ◆ Students must not leave the College grounds during College activities (including lessons, sport training, music lessons, rehearsals, performances, etc) unless they have permission of the Principal or their delegate.
 - ◆ Students arriving late or leaving the College early must be signed in/out at Primary or Secondary Reception by the adult responsible for the student.
 - ◆ Possession, use or selling of an illegal substance. Possession, use or selling of legal substances including alcohol, cigarettes, and prescription and over the counter analgesics without authorisation. (*See College Handbook - Medications.*)
 - ◆ Physical violence, verbal abuse, including swearing or offensive language and written or visual depictions of gratuitous violence.
 - ◆ Misbehaviour on buses or other public transport (*See College Handbook - Buses and Trains.*)
 - ◆ Truancy. All students of the College must attend on all days the College is in session unless the Principal or their delegate has granted leave, or the parent/guardian has notified the College of the student's absence.
 - ◆ The College must be notified each day that a student is absent and a note from a parent/guardian explaining the absence must be submitted to the class or Pastoral Care teacher upon return. (*See College Handbook - Absence.*)
 - ◆ All forms of discrimination and harassment. (e.g. sexual, religious, racial, disability.)
 - ◆ Internet and Computer abuse. The use of the College Computer Network is subject to compliance with the Computer Network contract issued to all students from Preparatory to Year 12.
 - ◆ Bullying as defined. (*See College Handbook - Bullying.*)
 - ◆ Theft. This is defined as being in possession of someone else's property without their permission. Valuables should not be brought to the College. Where this is unavoidable they should be left in Reception.
 - ◆ Use of mobile phones in College hours. (*See College Handbook - Mobile Phones.*)
 - ◆ Vandalism including damage to College property and that of others. (*See College Handbook - Book Hire, Damage to College Property.*)

In matters not specifically covered in this Code of Conduct, students should observe and apply the principles upon which it is based. This Code of Conduct is subject to regular update and change.

Dr Mark Sly
PRINCIPAL